

NO. \_\_\_\_\_

## REQUEST FOR SECURITY CHECK

NO. \_\_\_\_\_

ADDRESS \_\_\_\_\_ NAME \_\_\_\_\_ PHONE # \_\_\_\_\_

DEPARTURE DATE \_\_\_\_\_ RETURN DATE \_\_\_\_\_

PROBABLE ROUTE OF TRIP \_\_\_\_\_

TYPE PREMISES: RESIDENCE  BUSINESS  OTHER

HAVE KEYS BEEN LEFT WITH ANYONE? YES  NO

IF YES, NAME \_\_\_\_\_ ADDRESS \_\_\_\_\_ PHONE # \_\_\_\_\_

WILL ANYONE BE WORKING ABOUT OR HAVE ACCESS TO PREMISES DURING YOUR ABSENCE? YES  NO

IF YES, NAMES \_\_\_\_\_

IN CASE OF EMERGENCY DO YOU WISH TO BE NOTIFIED BY COLLECT CALL? YES  NO

C/O NAME \_\_\_\_\_ ADDRESS \_\_\_\_\_ PHONE # \_\_\_\_\_

I REQUEST A SECURITY CHECK BE MADE OF MY PREMISES AND AGREE TO NOTIFY YOU OF MY RETURN.

SIGNED \_\_\_\_\_ DATE OF REQUEST \_\_\_\_\_

### OFFICER'S SECURITY CHECK REPORT

DATE	TIME	STATE IF PREMISES WERE SECURE OR OTHER*	OFFICER'S INITIALS

\*IF PREMISES WERE UNSECURE OR EVIDENCE OF FORCED ENTRY PRESENT STATE IF YOU ENTERED AND CHECKED PREMISES. IF YOU FOUND ANY EVIDENCE OF VANDALISM OR THEFT MAKE SEPARATE REPORT.